

Board meeting

Monday, May 12, 2008, at 13.00

ICT building, Joukahaisenkatu 3-5 B, 6th floor, TUCS conferens room

Items of the agenda

1. Validity of the meeting and presence of a quorum
2. Additional items
3. Prolonging the term of office for TUCS vice director (Donner)
4. TUCS Technical Reports series in digital form (Salakoski)
5. The doctoral student members in the Graduate School Committee (Tenhunen)
6. TUCS Graduate School funding decision (Tenhunen)
7. TUCS Marketing (Tenhunen)
8. Nordic Master School (Tenhunen)
9. Discussion item: TUCS Dissertations series in digital form (Salakoski)
10. Discussion item: The Graduate School application for the Ministry of Education
11. Discussion item: TUCS Graduate School and the evaluation criteria
12. Announcements
 - 12.1 Minutes of TUCS Board meeting of March 17, 2008
 - 12.2 Study report decisions
 - 12.3 ARTEMISIA membership
 - 12.4 Inforte
 - 12.5 Tempus application
 - 12.6 FET application
 - 12.7 Nordplus application on Nordic Master School

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Present:

Jan Westerholm, Prof

Johan Lilius, Prof.

Christer Carlsson, Prof., Chair

Juhani Karhumäki, Prof.

Reima Suomi, Prof., Vice-Chair (arrived during item 6)

Olli Mertanen, Vice Rector (left during item 10)

Tuomo Saarni, Ph.D. Student (left after item 5)

Tuukka Simonen, M.Sc. Student (left during item 11)

TUCS staff:

Hannu Tenhunen, Prof., Director, Presenting Officer

Tapio Salakoski, Prof., Vice-director, Presenting Officer, not present during item 3

Christel Donner, Administrative Officer, Presenting Officer, Secretary of the meeting

Tomi Mäntylä, Technical Planner, present during item 4 and 9

1. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on May 7, 2008.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to proposal.

2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: No additional items were presented.

3. Prolonging the term of office for TUCS vice director (Donner)

Professor Hannu Tenhunen was appointed as the part-time director of TUCS starting September 1st 2005 for a 5-year-period. The vice director, Professor Tapio Salakoski, was only appointed for a 3-year-period, since it was considered that the situations in

the TUCS environment change rapidly so committing to a five year period would be too long and as a compromise a three years period was agreed on.

In TUCS statutes is stated that the vice director should be appointed for the same term of office as the director and therefore a prolonging of the term of office for the vice director is needed.

Proposal: The Board will appoint Professor Tapio Salakoski to the vice director of TUCS for an additional two year period, starting September 1st 2008. The TUCS position is part-time and for his duties at the Department of Information Technology, TUCS will compensate the equivalent of 40 % of his professorship salary. TUCS will also pay directly an additional salary of 840 €/month to Prof. Salakoski.

Decision: According to proposal. Prof. Tapio Salakoski is appointed to be the Vice Director of TUCS for the period September 1st, 2008 – August 31st, 2010.

4. TUCS Technical Reports series in digital form (Salakoski)

Paper copies of the TUCS Technical Reports would be better published in digital format only. The Finnish National Library has begun to offer a digital version of their free copy service, which provides even greater reliability of preserving the publications than the traditional 7 paper free copies provided to them. The accessibility of these digital free copies is quite similar to the traditional paper free copies. The process of printing causes more expenses than working on digital copies only would.

The digital free copy service doesn't require delivering the publications to the public digital library service of the Finnish National Library, Doria. Doria would however significantly increase the visibility of the Technical Report series.

Proposal: TUCS will stop printing Technical Reports and deliver digital copies to the Finnish digital free copy service, and if the authors agree, to the Doria e-library.

Decision: According to proposal.

5. The doctoral student members in the Graduate School Committee (Tenhunen)

When the new Graduate School Committee was nominated it was decided that the student representatives will not take part in issues requiring higher academic qualification such as evaluating student applications or the study reports. But the students will be involved in all other GS related issues.

The Board needs to specify the meaning of evaluating student applications. Does it mean the student representatives can't take part in the evaluation process at all or does it mean only the ranking process of the new applicants?

Proposal: The students members in the GSC can not take part in the ranking process of new students nor in the study report process, but they can fully participate in any other meetings, including the second evaluation meeting where the funding proposal is discussed.

Decision: According to proposal.

6. TUCS Graduate School funding decision (Tenhunen)

In the previous Board meeting it was decided that 15-16 new students with 2 years funding from TUCS could be accepted to the GS. Some smaller changes in the budget frame has happened since then, and some more salary months are available.

Appendix: 1/03/08 [Ranking list by GSC](#)
2/03/08 [The proposal](#)

Proposal: The Director of TUCS Graduate School proposes that 17 funded positions will be granted in this application round, 16 positions with 2 years of funding from TUCS and 1 position with 1 year of funding. In addition, two TUCS status position will be granted.

Decision: The funding decision was made according to proposal. In addition, it was decided for the future that while the evaluation of the applicants by the GS committee cannot be changed, the GS Director can nevertheless, for special reasons, make small adjustments in the proposal when formulating the final funding decision. Disagreement between the GS Director and the GS Committee will be resolved by the Board when necessary.

The following students were approved to TUCS Graduate School. The detaild decision can be found in appendix 2/03/08.

AARNIO, Eeva	salary supported by TUCS, supervisor Reima Suomi
BRUNELLI, Matteo	salary supported by TUCS, supervisor Christer Carlsson
ERSFOLK, Johan	salary supported by TUCS, supervisor Johan Lilius
FORSELL, Anne	TUCS status, supervisor Eija Karsten
HEIMONEN, Juho	salary supported by TUCS, supervisor Tapio Salakoski
LAAKSO, Mikko	salary supported by TUCS (1 year), supervisor Tapio Salakoski
LATIF, Khalid	salary supported by TUCS, supervisor Tiberiu Seceleanu
LEHTINEN, Tommi	salary supported by TUCS, supervisor Juhani Karhumäki
LIU, Hongyan	salary supported by TUCS, supervisor Barbro Back
MEZEI, Josef	salary supported by TUCS, supervisor Christer Carlsson
MOAZZAM, Niazi	salary supported by TUCS, supervisor Tiberiu Seceleanu
NIKOU, Shahrokh	TUCS status, supervisor Jerker Björkqvist
RANTALA, Ville	salary supported by TUCS, supervisor Juha Plosila
SAARELA, Aleksi	salary supported by TUCS, supervisor Juhani Karhumäki
SAARNI, Tuomo	salary supported by TUCS, supervisor Tapio Salakoski
TIMONEN, Ville	salary supported by TUCS, supervisor Jan Westerholm
URPELAINEN, Otto	salary supported by TUCS, supervisor Jarkko Kari
XU, Canhao	salary supported by TUCS, supervisor Hannu Tenhunen
YIN, Aleksander	salary supported by TUCS, supervisor Hannu Tenhunen

7. TUCS Marketing (Tenhunen)

During 2008 and 2009 TUCS will make an effort to improve the TUCS marketing. The marketing is focused on getting more applicants, especially foreign, to both TUCS Graduate School and Master School.

In the budget for 2008 only 5.000 € is reserved for marketing and more funding is needed for the new marketing actions.

Proposal: TUCS will use a total of 7.000 € during 2008 and 13.000 € in 2009 on the marketing. The funds will be used of the current surplus.

Decision: According to proposal.

8. Nordic Master School (Tenhunen)

TUCS has been preparing a joint coordination of Master's Programmes at UTU, ÅAU, TSE, KTH, DTU and TTU. The first students will start in NMS in autumn 2008. TUCS requests the departments and faculties to take appropriate actions.

Proposal: TUCS kindly requests departments and faculties to take appropriate actions regarding participation in the Nordic Master's School.

Decision: According to proposal.

9. Discussion item: TUCS Dissertations series in digital form (Salakoski)

In the beginning of 2008 University of Turku decreased their dissertation printing support from 850 Euros to 350 Euros. Until last year, TUCS published 150 copies of each TUCS Dissertations series books, paying the overhead of the costs for dissertations of University of Turku. Åbo Akademi dissertations are still paid in full by the Akademi Foundation.

It should be discussed, whether the number of paper copies for UTU dissertations should still be 150 or how should be reacted.

Conclusion: The Board discussed the item and pointed out that all TUCS graduate students should be handled in the same way, despite the university they belong to. Until the final number of copies has been agreed on, ÅAU dissertations will be printed in 150 copies and UTU dissertations in 100 copies. TUCS staff will discuss the item with the personnel of the university libraries, especially the ICT Library, and a decision will be made at the next Board meeting if possible. TUCS will continue to promote further digitalization of publications.

10. Discussion item: The Graduate School application for the Ministry of Education

The Ministry of Education has initiated an application procedure for the years 2010 – 2013. This application round is meant for both new and current graduate schools and the deadline is August 29th 2008. Also operational funding should be applied for in this application round.

For the time being, TUCS has 15 positions for the period 2006 – 2009 and 11 positions (and a coordinator) for the period 2007 – 2011.

Conclusion: The application procedure was discussed and the Board agreed on that something new has to be presented in the application. The criteria of the evaluation was discussed. Of the presented alternatives, it was agreed on that the application should be built up with a strong international profile along the lines of Nordic Master's School as well as innovation and entrepreneurship according to TIP and possibly INFORTE. Other options, namely forming a single national graduate school, dividing TUCS GS in several parts, or doing no changes at all were not considered good.

The directors will contact the departments and the Academy of Finland or Ministry of Education to discuss the application. The decision of the profiling will be presented at the next Board meeting.

11. Discussion item: TUCS Graduate School and the evaluation criteria

The current evaluation criteria will be discussed.

Conclusion: The evaluation criteria was discussed and the Board agreed on that some changes should be done. A proposal of the improved evaluation criteria will be presented in the autumn 2008, preferably in October.

12. Announcements

12.1 Minutes of TUCS Board meeting of March 17, 2008

http://www.tucs.fi/downloads/minutes/board/board_20080317.pdf

12.2 Study report decisions

The Graduate School Committee decided (April 10th and 23rd 2008) on the status of continuation for the doctoral students for the period September 1st, 2008 – August 31st, 2008.

The final decisions can be found in appendix 3, 4, 5 and 6.

Appendices:	3/03/08	TUCS salary
	4/03/08	TUCS guarantee
	5/03/08	TUCS status
	6/03/08	No status

12.3 ARTEMISIA membership

TUCS (TUCS/UTU) has been approved as a member of ARTEMISIA.

12.4 Inforte

Inforte joint application with other Western Finland universities has been approved funding from EU structural funds.

12.5 Tempus application

An proposal was submitted with Russian universities, KTH, TUCS, TU Darmstadt and Tallinn University of Technology.

12.6 FET application

TUCS submitted an FET application together with KTH, Tallinn University of Technology and TU Darmstadt.

12.7 Nordplus application on Nordic Master School

An application for the Nordplus Framework Programme 2008-2011 has been submitted.

Turku, May 12th, 2008

Christer Carlsson
Chair of the Board

Hannu Tenhunen
Director

Tapio Salakoski
Vice Director

Christel Donner
Secretary of the meeting