

Board meeting

Monday, March 15, 2004, at 13.00
DataCity A, 2nd floor, TY Neuvotteluhuone 3

Items of the agenda

1. Validity of the meeting and presence of a quorum
2. Additional items
3. Closing of TUCS accounts 2003 (Donner)
4. TUCS agreement (Järvi)
5. Post doctoral application (Järvi)
6. TUCS member community (Järvi)
7. Date for the board meeting in June 2004 (Donner)
8. Discussion item: Advertising the departments' traditional Master's programs (Gustafsson)
9. Discussion item: TUCS 10th anniversary (Gustafsson)
10. Announcements
 - 10.1 Minutes of TUCS board meeting of February 2, 2004
 - 10.2 New administrative officer in educational affairs
 - 10.3 Announcements by the Director

Timo Järvi
Director

Ralph-Johan Back
Chairman

Board meeting

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Minutes

Present:

Members of the board

Ralph-Johan Back, Prof., Chair
Christer Carlsson, Prof.
Jouni Isoaho, Prof.
Juhani Karhumäki, Prof.
Tapio Salakoski, Prof.
Kaisa Sere, Prof., Vice-Director
Reima Suomi, Prof., Vice-Chair
Paula Steinby, Ph.D. Student
Henry Lönnbäck, M.Sc. Student

TUCS staff:

Timo Järvi, Prof., Director, Presenting Officer
Mats Aspnäs, Coordinator, Presenting Officer
Ulrika Gustafsson, Administrative Officer
Christel Donner, Administrative Officer, Presenting Officer, secretary of the meeting

1. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on March 10, 2004.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to the proposal.

2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: No additional items were presented.

3. Closing of TUCS accounts 2003 (Donner)

For year 2003 TUCS accounts show a surplus of 533.726 EUR. From the total surplus 92.895 EUR is reserved for salaries for Ph.D. students, 18.608 EUR for post doctoral researcher salaries and 115.685 EUR for TUCS laboratories. The rest, 306.538 EUR, can be used without any special restrictions.

Appendix: [1a-c/02/04 \(electronic\)](#)

1a/02/04 TUCS Budget Summary 1.1 – 31.12.2003
1b/02/04 Account Balances 31.12.2003
1c/02/04 Travel expenses 2003

Proposal: The TUCS Board approves the closing of TUCS accounts for the year 2003.

Decision: According to the proposal. TUCS Board asked for an overall clarification about the Software Development Centre (OK).

4. TUCS agreement (Järvi)

From the beginning of TUCS we have had a study right agreement (TUCS agreement) with the following contents:

1. A master or doctoral student in any department or discipline belonging to TUCS may attend the courses held in English and listed on TUCS web pages.
2. There are no fees.
3. The student must acquire a student number from the university, which is arranging the course.
4. The student number should be given with minimal bureaucracy.

The rectors of the TUCS universities have signed an agreement, which took effect the 1st of January 2003 (appendix 2a/02/04). Furthermore, the rectors of all universities have signed another agreement (JOO-sopimus). These agreements state fees and give possibilities for both the sending and the receiving university to restrict studies in the other university.

As the master and doctoral study programs now and even more in future are design jointly by TUCS educational work groups, viz. Computer Engineering, Computer Science, and Information System Work Groups, the students should have an automatic right to take part in the courses in the common program. As the universities already finance TUCS, there is no need for extra fees. The students should be encouraged to take courses in the other universities. Within TUCS there is furthermore a good balance in studying in other universities so no additional bureaucracy is needed.

Appendix: [2a/02/04 \(electronic\)](#): Agreement about study right between the University of Turku, Åbo Akademi University and the Turku School of Economics and Business Administration.
[2b/02/04](#): JOO-sopimus

Proposal: The board sends a letter to the rectors of the TUCS universities in order to enforce the original TUCS agreement.

Decision: According to the proposal.

5. Post doctoral application (Järvi)

TUCS has received a postdoctoral application from Zheng Liang, who is applying for an extension of his current contract. Liang started at TUCS June 1st, 2003 and his current appointment is until May 31st, 2004. Before that he worked in the Distributed System Design Laboratory during September 1st, 2002 – May 31st, 2003 as a CIMO grant holder. Liang's application is in appendix 2a/02/04 and Prof. Kaisa Sere's statement in appendix 2b/02/04.

At the Board meeting held February 2nd, 2004 it was decided that only 45.000 EUR would be reserved for postdoctoral grants this year. This means that there is no money for this extension.

Appendix: [3a-b/02/04 \(electronic\)](#)
3a/02/04 Zheng Liang's application
3b/02/04 Prof. Kaisa Sere's statement

Proposal: As there are no new postdoctoral grants reserved in the budget, the application should be rejected.

Decision: The item was postponed. The Board discussed the principle of matching funds.

6. TUCS member community (Järvi)

Originally the member department or disciplines in TUCS were Mathematical Sciences (TY), Computer Science (ÅA), and Information Systems (TuKKK). Gradually IAMSR / IS (ÅA) and the present Information Technology (TY) have been joined to TUCS. The present Mathematics (TY) gives a problem, as only part of it belongs to TUCS. This has been defined by TUCS research areas and TUCS research laboratories.

Now TUCS has semi automatic web pages, which are based on the same data base than the departments' web pages. So all personnel in the Mathematics Department show out as TUCS personnel, too.

The problem seems to be one research lab, viz. Functional Analysis, and ca. 10 persons in the Math Department, who do not really belong to TUCS. On the other hand, making the difference causes extra work and may also cause misclassification. As there are no automatic privileges in being listed on TUCS web pages, I think that we can live with this flaw

Proposal: The principles of TUCS member community remain as they are. There may be extra persons listed on TUCS web pages for practical reasons.

Decision: The whole Department of Mathematics belongs to TUCS community, but the research areas of TUCS will not change.

7. Date for the board meeting in June 2004 (Donner)

The date for the board meeting in June should be decided.

Proposal: The proposed date is June 21st 2004.

Decision: The board meeting will be held on June 16th 2004, at 15.00.

8. Discussion item: Advertising the departments' traditional Master's programs (Gustafsson)

During several years, TUCS has advertised the departments' traditional Master's programs in various publications. Last year (2003) TUCS used 36.700 euros for this purpose. Due to a diminishing budget and decreases in labour, it has been discussed to reduce the advertising. The advertising plan for 2004 is presented in appendix 4/02/04.

TUCS will do some advertising during the spring, and publish two advertisements in the autumn. In the future, the departments will be responsible for all advertising of their programs. In Finland, most advertising of study programs is done in the autumn since it has been shown that students make their study choices already at that time of the year.

Appendix: [4/02/04 \(electronic\)](#): Advertising plan

Conclusion: The Board agreed that the advertising would continue and expressed the importance of it.

9. Discussion item: TUCS 10th anniversary (Gustafsson)

The three universities discussed cooperation in the area of computer science already at the end of 1993. The first contract concerning a joint graduate school project was signed in November 1993. However, on the 21st of March 1994, the University of Turku, Åbo Akademi University and the Turku School of Economics and Business Administration signed a new contract concerning cooperation not only through the graduate school, but also concerning research and advanced level studies. At this moment TUCS also got its name Turku Centre for Computer Science and the 21st of March could therefore be considered to be the birthday of TUCS. An opening was arranged on the 12th of September 1994.

Ten years have passed and it is time for TUCS to celebrate its 10th anniversary. How and when should TUCS celebrate its 10th anniversary? Should a program committee be established?

Conclusion: TUCS anniversary seminar will be organized in September and a program committee will be established.

10. Announcements

10.1 Minutes of TUCS board meeting of February 2, 2004

http://www.tucs.fi/About/Organization/Board/Minutes/2004/board_20040202.pdf

10.2 New administrative officer in educational affairs

Ulrika Gustafsson, M.Sc. (econ.), has been appointed as TUCS administrative officer in educational affairs, starting March 1st 2004.

10.3 Announcements by the Director

Appendix: [5/02/04 \(electronic\)](#): Announcements by the Director

Turku, March 16th, 2004

Ralph-Johan Back
Chairman of the Board

Timo Järvi
Director

Christel Donner
Administrative Officer