

Turku Centre for Computer Science - TUCS

Board meeting

Monday, December 9th 2002, at 9.00
DataCity A, 5th floor, Meeting room Monologi

Items of the agenda

1. Validity of the meeting and presence of a quorum
2. Additional items
3. Health insurance for foreign Ph.D. students and researchers getting a grant (Le Grand)
4. TUCS guarantee - Z and B International Conference (ZB2003) (Donner)
5. TUCS guarantee and financial support for the International Conference on Words (WORDS 2003) (Donner)
6. Specifying the teaching area of Sonera's donation professorship (Järvi)
7. TUCS Research Fellow (Järvi)
8. Application for a postdoctoral position (Järvi)
9. Application for TUCS short course (Le Grand)
10. Application for TUCS short course (Donner)
11. Discussion items
 - 11.1 OK's report for second and third quarter (Sunell)
 - 11.2 Master's School (Le Grand)
12. Manager for OK (Software Development Center) (Donner)
13. Announcements
 - 13.1 Minutes of the TUCS board meeting of October 28th 2002
 - 13.2 Announcements by the Director

Board meeting

Monday, December 9th 2002, at 9.00
DataCity A, 5th floor, Meeting room Monologi

Minutes

Present:

Members of the board

Ralph-Johan Back, Prof., Chairman
Christer Carlsson, Prof.
Jouni Isoaho, Prof. (arrived at 9.45, during item 4)
Juhani Karhumäki, Prof
Tapio Salakoski, Prof.
Kaisa Sere, Prof., Vice-Director
Reima Suomi, Prof., Vice-Chairman

TUCS staff

Timo Järvi, Prof., Director, Presenting Officer
Mats Aspnäs, Coordinator, Presenting Officer
Administrative Officer Christel Donner, Presenting Officer (financial affairs)
Administrative Officer Pia Le Grand, Presenting Officer (personnel, educational affairs),
secretary of the meeting

1. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on Tuesday, December 3rd, 2002.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to proposal.

2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: Items 5, 10, and 12 were added to the agenda.

3. Health insurance for foreign Ph.D. students and researchers getting a grant (Le Grand)

On the meeting on October 2nd 2002 discussed the foreign Ph.D. students' and researchers' health insurance situation. The previous decisions concerning this issue can be found on

http://www.tucs.fi/about/organization/board/minutes/2002/board_20020408.pdf
(item 5)

http://www.tucs.fi/about/organization/board/minutes/2002/board_20021002.pdf
(item 5).

On their meeting on October 2nd, TUCS Board expressed their concern for the foreign Ph.D. students' and researchers' health insurance situation. These persons are not covered by Finnish social security and therefore they cannot get private Finnish health insurances. TUCS Board expressed their wish to try to get the grant students'/researchers' situation as good as possible. A report on the health care situation as well as on the possibilities is marked appendix 1/12/02. The appendix 2/12/02 includes medical center Pulssi's invoicing agreement offer and fees. The appendix 3/12/02 includes IHI's (International Health Insurance Danmark a/s) offer concerning their International Health and Hospital Plan. The appendix 4/12/02 shows the costs if all grant students and researchers were put on salary.

Appendices: 1-4/12/02 (electronic)

Proposal: TUCS should strongly recommend the Ph.D. students/postdoctoral researchers to take a medical insurance. The insurance should cover for at least the medical expenses in case of acute illness or in case of an accident. When showing the insurance and the receipt of the payment, the student would get a grant raise of 20 € per month (240 € a year). The insurance could be taken in the home country or in Finland.

When accepting new Ph.D. students or postdoctoral researchers, TUCS should clearly inform these about their social security situation in Finland. Along with TUCS acceptance letter, information related to this issue shall be sent to the students/researchers so that they are aware of the situation before they accept their positions.

Decision: According to proposal.

4. **TUCS guarantee - Z and B International Conference (ZB2003) (Donner)**

The Department of Computer Science at Åbo Akademi University will, in cooperation with APCB (Association de Pilotage des Conférences Internationales B) and Z User Group, organize an International Conference on B and Z Users. The ZB2003 will take place in Turku June 3rd - 6th 2003. This conference is the third in a series of international conferences on B and Z Users. The chairperson for the local committee is Marina Walden (Computer Science). The Department of Computer Science is applying for a TUCS guarantee of 8.400 €.

Appendices: 5a/12/02 (electronic)

5b/12/02 (paper, handed out at the meeting)

<http://www.tucs.fi/ZB2003/zb2003.html> (call for papers)

Proposal: The ZB2003 is given the TUCS guarantee to the amount of 8.400 €.

Decision: According to proposal. TUCS staff will prepare more specific instructions concerning applications for financial support and TUCS guarantee for summer schools, conferences and short courses.

5. **TUCS guarantee and financial support for the International Conference on Words (WORDS 2003) (Donner)**

The TUCS Board has received an application from Prof. Juhani Karhumäki concerning the International Conference on WORDS 2003. The conference will be held in September 2003. The budget and more information can be found in appendix 11/12/02.

The organizers apply for 3.000 € to be used mainly for scholarships for foreign and Finnish students. In addition to this they apply for the TUCS guarantee to the amount of 5.000 €.

Generally TUCS has given the TUCS guarantee for conferences, but not direct financial support.

Appendix: 11/12/02 (paper)

Proposal: At the Board meeting held October 28th 2002 TUCS supported this conference by granting 10.000 € for hiring a project secretary during year 2003. Some of the secretary's work relate to this conference. Therefore TUCS will not grant money for the scholarships.

The TUCS guarantee will be granted to the amount of 5.000 €.

Decision: According to proposal.

6. Specifying the teaching area of Sonera's donation professorship (Järvi)

The board of Turku School of Economics and Business Administration has accepted a donation of a 3 years professorship made by Sonera and decided to locate the new professor in TUCS. The research and Teaching Council of Turku School of Economics and Business Administration has asked for TUCS's statement about the teaching area of the professor. Professors Salmela, Carlsson, and Järvi have come to the following specification of the teaching area:

"Professorin määrääkainen virkasuhde opetuslana tietojärjestelmätiede, erityisesti tietoverkot osana liiketoimintaa ja uusien tietoliikennetekniikoiden mahdollistamat liiketoimintamallit."

Proposal: TUCS will suggest the teaching area of the donation professorship as: *"opetuslana tietojärjestelmätiede, erityisesti tietoverkot osana liiketoimintaa ja uusien tietoliikennetekniikoiden mahdollistamat liiketoimintamallit."*

Decision: According to proposal.

7. TUCS Research Fellow (Järvi)

The IT department of University of Turku has proposed to name professor Hannu Tenhunen from Royal Institute of Technology (Sweden) as a *TUCS Research Fellow* and give him a monthly grant of 1200 € for year 2003 (appendix 6/12/02).

The matter was discussed in the Administrative group and we found out that the board had already defined a position of a *research fellow* with a monthly grant of 1690 €. This was meant for full time research work in TUCS for persons more advanced than post docs.

The concept *TUCS Research Fellow* could be widened to include also persons whose cooperation with TUCS or some of its units has become important and whom TUCS wants to encourage continuing the cooperation. The cooperation should mainly be scientific but also other merits will be considered. The amount of a part time grant can be considered separately each time.

In this case Prof Hannu Tenhunen has had long-lasting teaching and research cooperation with [Telecommunication and Digital Systems Laboratory](#). He has also been active to create student exchange between TUCS and SITU. To continue the cooperation IT department's proposal is motivated.

Appendix: 6/12/02

Proposal: In addition to senior researchers who have a full professor position in another university, or who can be considered to be very merited in their research, the category TUCS Research Fellow can be applied to professors, whose cooperation with TUCS or some of its units has become important and whom TUCS wants to encourage continuing the cooperation. The cooperation should mainly be scientific but also other merits will be considered. The amount of a part time grant can be considered separately each time. In TUCS budget, a certain amount of money will be reserved for funding TUCS Research Fellow positions.

TUCS will name Prof. Hannu Tenhunen as a *TUCS Research Fellow* and give him a monthly grant of 1200 € both for year 2003.

Decision: The item was left on the table.

8. Application for postdoctoral position (Järvi)

TUCS has received one new postdoctoral application from Dr. Hrachya Astsatryan (appendix 7/12/02). We have asked for a statement from Prof. Sere, who's statement was that his interests do not fall in her research scope:
Han/hon är mest intresserad av att studera management-sidan av distribuerade system och nätverk. Den sidan faller utanför vårt område.

Appendix: 7/12/02 (electronic)

Proposal: Astsatryan's application will be rejected.

Decision: According to proposal.

9. Application for TUCS short course (Le Grand)

Prof. Robert Fullér has submitted an application for a short course (appendix 8/12/02). The planned costs of the course amount to 2420 €. With the overall costs, the costs will amount to 3050 €.

Short courses are an important part of the education provided by TUCS.

Appendix: 8/12/02 (electronic)

Proposal: TUCS supports the organization of the short course with the amount of 3050 €.

Decision: According to proposal.

10. Application for TUCS short course (Donner)

The TUCS Board has received an application from Prof. Reima Suomi concerning the short course *eCRM* held by Prof. J. Felix Hampe.

The course will be held April 10th – 15th 2003 and will include 16 hours of lectures. The course description and the estimated budget are presented in the appendix. The expenses for the course are estimated to 3.467 €.

Appendix: 12/12/02 (paper, handed out at the meeting)

Proposal: TUCS supports the short course with the sum of 3.000 €. The sum includes 483 € for the accommodation, 750 € for the travel costs and 1.767 € for the lecturer fee.

Decision: According to proposal.

11. Discussion items

11.1 OK's report for second and third quarter (Sunell)

The Software Development Centre (OK) presented its report for the second and third quarters (appendix 9/12/02). Evaluation of performance and suggestions were discussed.

11.2 Master's School (Le Grand)

The current situation of TUCS Master's School was presented.

12. Manager for OK (Software Development Center) (Donner)

Kristiina Sunell has been the manager for OK for the period 1.1 – 31.12.2002. She has been very successful and she has gained confidence of all parties involved in OK. It is therefore important that she can continue in her position as the manager for OK. Professor Johan Lilius, chairman of the steering group, has given his approval to the continuation.

Proposal: Kristiina Sunell is proposed to continue as the manager for OK for the period 1.1.2003 – 31.12.2003.

Decision: According to proposal. The salary will be the same as for the year 2002 with possible increments prescribed by law.

13. Announcements

13.1 Minutes of the TUCS board meeting of October 28th 2002

Appendix:

http://www.tucs.fi/about/organization/board/minutes/2002/board_20021028.pdf

13.2 Announcements by the Director

Appendix: 10/12/02 (electronic)

Turku, January 21st 2003

Ralph-Johan Back
Chairman of the board

Timo Järvi
Director

Christel Donner
Administrative Officer

Pia Le Grand
Administrative Officer