

Board meeting

Monday, January 28th 2002, at 13.00
DataCity, 2nd floor, TY Neuvotteluhuone 3

Minutes

Present:

Ralph-Johan Back, Prof., Chairman on items 5-9, 11-13 (not present between 13.43-14.04, during the handling of item 10)

Christer Carlsson, Prof. (left the meeting at 14.57, during the handling of item 13.3)

Christina Cerschi, Ph.D. Student

Jouni Isoaho, Prof. (arrived at 13.11, during the handling of item 3)

Henri Latvanen, M.Sc. Student

Kaisa Sere, Prof.

Reima Suomi, Prof., Vice-Chairman, Chairman on items 1-4 and item 10

Timo Järvi, Prof., Director, Presenting Officer (not present between 13.43-14.04, during the handling of item 10)

Tapio Salakoski Prof., Vice-director, Presenting Officer

Administrative Officer Ulrika Gustafsson, Presenting Officer (financial affairs)

Administrative Officer Thomas Sund, Presenting Officer (personnel, educational affairs), secretary of the meeting

1. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on Wednesday, January 22nd 2002.

Proposal: The validity of the meeting and presence of a quorum will be recorded.

Decision: According to proposal.

2. Additional items

The agenda of possible additional items will be handed out in the beginning of the meeting.

Proposal: Possible additional items will be presented.

Decision: Items 12.5 and 13.3 were added to the agenda. A new proposal for item 10. was handed out at the meeting.

3. Resignation of the chairperson (Salakoski)

Prof. Timo Järvi has submitted a letter of resignation concerning his position as chairperson for the TUCS board. Prof. Järvi has been appointed acting director for TUCS for the time period of February 1st 2002 – December 31st 2003.

Proposal: The board accepts the resignation of Prof. Järvi with immediate effect.

Decision: According to proposal.

4. Election of a new chairperson for the board

As stated above, Timo Järvi has resigned from the position as chairperson for the TUCS board as a result of his recent appointment as director of TUCS. Therefore, the board needs to elect among its members a new chairperson.

Decision: Prof. Ralph-Johan Back was elected chairperson for the TUCS board.

5. Resignation of the vice-director (Järvi)

Prof. Tapio Salakoski has submitted a letter of resignation concerning his position as vice-director for TUCS. Prof. Salakoski has been appointed director for the newly founded department for information technology.

Proposal: The board accepts the resignation of Prof. Salakoski starting February 1st 2002.

Decision: According to proposal.

6. TUCS coordinator (Järvi)

Until this point, the work between the director and the vice-director at TUCS has been clearly divided. The TUCS vice-director has been responsible for most of the practical and administrative arrangements at TUCS while the director has been responsible for the scientific aspects. Now TUCS wants to move the previous responsibilities of the vice-director to a coordinator. The vice-director would not have any separate duties but instead only function as a substitute for the director when needed. Prof. Mats Aspnäs has been actively involved in the development of TUCS and has participated through various tasks in the TUCS cooperation since January

1996. Therefore, Prof. Aspnäs has the right background to work successfully as a TUCS coordinator.

Proposal: Prof. Mats Aspnäs is appointed TUCS coordinator for the time period of February 1st 2002 – December 31st 2003.

Decision: According to proposal.

7. Appointment of a new vice-director for TUCS (Järvi)

Due to Tapio Salakoski's resignation from the vice-directors position, the board needs to appoint a new vice-director. The TUCS directorship has discussed with several persons regarding this matter. Prof. Kaisa Sere has been actively involved in the development of TUCS and has also shown interest for this position.

Proposal: Prof. Kaisa Sere is appointed vice-director for TUCS for the time period of February 1st 2002 – December 31st 2003.

Decision: According to proposal.

8. International Real Options Workshop – TUCS guarantee (Salakoski)

IAMSR (Institute for Advanced Management Systems Research) will organize a Real Options workshop in cooperation with TUCS. The date for the workshop is May 6th – 8th 2002. The costs for the workshop are estimated to 17 245 €. IAMSR has applied for financial support from the Foundation of Economic Education and from Stiftelsen för Åbo Akademi, but the financing decisions have not yet been made. The European Network of Excellence, EUNITE, will support the workshop with the amount of 3 000 €. IAMSR is applying for a TUCS guarantee of 8 400 €.

Proposal: The International Real Options Workshop is given a TUCS guarantee. The Foundation of Economic Education and Stiftelsen för Åbo Akademi have not yet made the decisions concerning the financing applications and therefore the sum of the guarantee is 5 000 €.

Decision: According to proposal.

9. TUCS Budget for 2002 (Gustafsson)

The proposal for the TUCS budget for 2002 can be found in appendix 1a-1b/01/02. In 2001 the total of the Ministry of Education's funding for the IT expansion program, the funding from the municipalities, and the funding from industry, was split 40% / 60% between TUCS and the departments. The budget for 2002 is calculated based on the same ratio.

Appendix: 1a-1b/01/02

Proposal: The budget for 2002 is approved as proposed.

Decision: According to proposal.

10. Compensation for the director, coordinator, and the chairman of the board (Gustafsson)

The budget for the administration of TUCS can be found in appendix 1a/01/02.

Proposal: TUCS will pay 50 % of the director's salary (and Turun Yliopisto will pay 50%). TUCS will pay a monthly compensation to the coordinator. The amount is 50% of A27 including increments (the coordinator also continues to get his normal salary from Åbo Akademi). The director will in addition to his salary get a monthly compensation of 1 680 € from TUCS, and the chairman of the board will get a monthly compensation of 840 €.

New Proposal: TUCS will pay 50% of the director's salary (and Turun Yliopisto will pay 50%). TUCS will pay a monthly compensation to the coordinator. The amount is 50% of A27 including increments (the coordinator will also get 50% of A25 from the Department of Computer Science at Åbo Akademi). The director will in addition to his salary get a monthly compensation of 1 680 € from TUCS, and the chairman of the board will get a monthly compensation of 840 €.

Decision: According to new proposal.

11. TUCS administrative workgroup (Järvi)

For a long time it has been evident that there is a need to strengthen the legitimacy of TUCS with respect to the departments. Furthermore, there is also a need to improve the co-operation between TUCS and the departments. A possible way to achieve this is to start a workgroup that would include the director of each department in TUCS. This group would e.g. support the TUCS director in preparing the issues for the TUCS board meetings.

Proposal: An administrative workgroup is founded with immediate effect. The TUCS director is the chairman of the group while the TUCS coordinator is the secretary for the group. The group consists of the heads of each department, i.e. the department for mathematics (TY), the department for information technology

(TY), the department for computer science (ÅA), the department of information systems (ÅA) and the institution for information systems (TuKKK).

Decision: According to proposal.

12. Application for TUCS finance (Salakoski)

Prof. Reima Suomi has submitted an application for funding to the TUCS board. The application is for 16 000 € and the funding, if granted by the board, would be directed to the Health and medical informatics institute. More information can be found in appendix 2/01/02.

Appendix: 2/01/02

Proposal: The TUCS board grants a sum of 10 000 € to the Health and medical informatics institute.

Decision: According to proposal.

12.5 International M.Sc. programme (Salakoski) (additional item)

TUCS has previously made a decision concerning the starting of a TUCS Master's programme. The decision was made at the board meeting that was held on May 7th 2001 (a copy of the decision can be found attached to this document). TUCS has presented the program proposal to the Ministry of Education and has received positive signals. Therefore it is justified to start a small-scale program in September 2002.

Proposal: The Master's programme is started with an intake of 20 students in September 2002.

Decision: The Master's programme is started in September 2002. The number of students in this intake is not specified at this time.

13. Announcements

13.1 Minutes of the TUCS board meeting of December 20th 2001

Appendix: 3/01/02

13.2 Announcements by the Director

Appendix: 4/01/02

13.3 TUCS House (additional item)

Prof. Ralph-Johan Back presented for the board the current situation regarding the planned TUCS house. The board had a discussion concerning this and gave prof. Back feedback on how TUCS should proceed with this project.

The next board meeting will be held on Monday, March 11th, 2002. The meeting will start at 13.00.

Turku, January 29th, 2002

Ralph-Johan Back
Chairman of the board

Reima Suomi
Vice-chairman

Timo Järvi
Director

Tapio Salakoski
Vice-director

Ulrika Gustafsson
Administrative Officer