

## Board meeting

Friday, February 25th, at 13.15  
DataCity A, 2nd floor, Neuvotteluhuone 3 (Turun Yliopisto)

All the deputy members were invited to take part in the first meeting of the new Board of the Turku Centre for Computer Science

## Minutes

### Present:

Christer Carlsson, Prof.  
Jouni Isoaho, Prof.  
Timo Järvi, Prof.  
Juhani Karhumäki, Prof.  
Kaisa Sere, Prof.  
Reima Suomi, Prof.  
Joakim von Wright, Prof.  
Jeanette Heidenberg, Ph.D. Student  
Jani Kupila, M.Sc. Student  
Henri Latvanen, M.Sc. Student

Ralph-Johan Back, Prof., Presenting Officer (not present during item five)

Thomas Sund, Secretary of the meeting, Presenting Officer, (personnel, educational affairs)  
Monica Suomi, Presenting Officer (personnel, financial affairs)

Deputy members:

Mats Gyllenberg, Prof. (left the meeting during item seven)  
Johan Lilius, Prof.  
Hannu Salmela, Prof.  
Aimo Törn, Prof. (left the meeting after item nine)  
Ivan Porres Paltor, Ph.D. Student  
Markus Turunen, M.Sc. Student  
Jenni Vuorio, M.Sc. Student

### 1. Election of a Chairman for items two and three

The Board will elect among its members a Chairman, who will function as the Chairman for items two and three only.

**Proposal:** The Board will elect a Chairman for items two and three.

**Decision:** The Board elected Professor Reima Suomi to act as the Chairman during items two and three.

### 2. Validity of the meeting and presence of a quorum

The notice of a board meeting has to be sent three weekdays before the meeting takes place. The meeting must be valid and the members present have to constitute a quorum. The meeting constitutes a quorum when the chairman and at least five members of the board are present.

The notice of this board meeting was sent on Tuesday, February 22nd, 2000.

**Proposal:** The validity of the meeting and presence of a quorum will be recorded.

**Decision:** The decision was made according to the proposal.

### **3. Appointment of the Chairmen of the Board**

The TUCS Board elects its new Chairman and deputy-Chairman in compliance with the TUCS statutes (5§).

*Appendix: 1/2/00*

**Proposal:** The Board will elect its new Chairmen.

**Decision:** The Board elected unanimously Professor Timo Järvi to be the new Chairman and Professor Reima Suomi to be the new deputy-Chairman of the TUCS Board.

### **4. Additional items**

The agenda of possible additional items will be handed out in the beginning of the meeting.

**Proposal:** Possible additional items will be presented.

**Decision:** No additional items were presented for the Board

### **5. Proposal of the Director of the TUCS**

The Board will make a proposal for the appointment of the Director in compliance with the TUCS statutes (7§, pp. 8 and 9§).

**Proposal:** The Board proposes the appointment of the Director.

**Decision:** The Board decided unanimously to propose Professor Ralph-Johan Back to continue as the Director of the TUCS.

### **6. Closing of the TUCS' accounts 1999 (Monica Suomi)**

The TUCS' accounts 1999 show a surplus of 1.322.584,10 marks. The amount of 1,141.916,01 marks (86%) of the surplus has been appropriated by the Ministry of Education and is reserved for the salaries of graduate school students. The amount of 231.650,15 marks is reserved for the Academy of Finland postdoctoral salaries and 17.405,20 marks for the Countess-project. There's a deficit of 68.387,26 marks, due to higher costs than estimated for the TUCS' staff salaries, students grants, overheads, publications, travel and courses. The deficit will be covered with funds from the center of excellence allocation. The actual costs for postdoctoral grants, equipment, IT-plans and rent has been below the budget. Salary and grant expenses (fixed) during 1999 have been about 5,5 million marks and other expenses (flexible) 1,4 million marks. The major flexible costs were travel incl. courses (600.000), rent (280.000) and overheads (183.000).

*Appendix 2/2/00*

**Proposal:** The board will approve the closing of the accounts 1999.

**Decision:** The decision was made according to the proposal.

### **7. Approval of budget for year 2000 for the TUCS, including budget for the expansion of Computer Science and Engineering (Monica Suomi)**

TUCS will act as a co-ordinating organ for the expansion of Computer Science and Engineering. Funds for financing the expansion will be allocated by TUCS. A budget proposal is shown in appendix.

*Appendix 3/2/00 (handed out in the meeting)*

**Proposal:** The board will approve the budget for year 2000 for the TUCS and the expansion of Computer Science and Engineering.

**Decision:** The Board decided to approve the framework of the budget for year 2000 for the TUCS, including the budget for the expansion of Computer Science and Engineering.

## 8. Appointment of an outside representative to the Board

In compliance with the TUCS statutes (5§), the Board needs to appoint an outside representative to the Board. A discussion about a suitable outside representative is therefore called for.

**Proposal:** The Board decides about the appointment of an outside representative to the Board.

**Decision:** The Board proposed Mr. Tarmo Hahto, General Manager of Turun Puhelin, for the position provided that Mr. Hahto accepts the appointment. Professor Ralph-Johan Back will discuss the appointment with Mr. Hahto.

## 9. Founding of TUCS educational work groups

TUCS will found educational work groups in order to co-ordinate the educational programmes of the Master's project. These work groups consist of representatives from all of the three Universities that participate in the Master's project. The Board will at this point also discuss the need for similar work groups concerning the Graduate School.

*Appendix 4/2/00*

**Proposal:** TUCS will found the educational work groups for the Master's project.

**Decision:** The decision was made according to the proposal. A Chairman for each group will be decided in the first meeting of each group. Administrative Officer Thomas Sund will be responsible for calling the groups for each meeting.

## 10. Founding of an electronic TUCS newsletter

TUCS will start to publish an electronic newsletter, which is planned to appear once a month. The goal of this newsletter is to further the presentation of new information of TUCS on a regular basis to organisations and various parties that co-operate with the TUCS.

*Appendix 5/2/00*

**Proposal:** TUCS will found a monthly electronic newsletter.

**Decision:** The decision was made according to the proposal. Professor Ralph-Johan Back is given control of the budget for the newsletter.

## 11. The Post Doctoral applications

TUCS has received two Post Doctoral applications. The Post Doctoral applicants should hold a doctorate or have defended their thesis before January 1, 2000.

- Sun Junzhao (born 8.1.1972, P.R. of China) has applied for a postdoctoral research position from April 1st, 2000 onwards for a period of one year.
- Tomi Pasanen (born 27.6.1967, Finland) has applied for a postdoctoral research position from August 1st, 2000 for a period of two years.

*Appendices: 6/2/00 and 7/2/00*

**Proposal:** Dr. Sun Junzhao will be granted a TUCS Post Doctoral scholarship (about

8 500 FIM / month) from April 1st, 2000 until March 31st, 2001. Dr. Tomi Pasanen will be granted a TUCS postdoctoral research position funded by the Academy of Finland (salary grade A22, with possibility for length-of-service increments) from August 1st, 2000 until July 31st, 2001.

**Decision:** Dr. Pasanen is granted a TUCS postdoctoral research position for one year, starting August 1st, 2000 until July 31st, 2001. The Board gives Professor Kaisa Sere authority to make the final decision concerning Dr. Junzhaos application for a TUCS Post Doctoral scholarship.

## **12. Application for TUCS salary (Olayele Adelakun)**

Dr. Olayele Adelakun applies for TUCS salary starting from December 1, 1999 to August 31, 2000.

*Appendix 8/2/00*

**Proposal:** Dr. Olayele Adelakun has received salary from TUCS until December 31st 1999, but his application for further salary is not granted.

**Decision:** The decision was made according to the proposal.

## **13. The dates for the board meetings of spring 2000**

In order to make the dates of the forthcoming TUCS Board meetings suitable for as many Board members as possible, it is suggested that the Board discusses and decides at this stage upon the dates of the upcoming meetings.

**Proposal:** The Board decides the dates of the forthcoming Board meetings.

**Decision:** The decision was made according to the proposal.

## **14. Items for discussion**

### **14.1 TUCS advisory committee**

The Board will in the near future appoint an advisory committee in compliance with the TUCS statutes (4§ and 7§, pp.9). This committee is planned to consist of representatives from industry and commerce, the public administration and the Universities. A discussion about the possible members of this committee is therefore needed.

- After a brief discussion of possible members to the advisory committee, the Board agreed on sending suggestions of committee members to Professor Ralph-Johan Back, after which the matter will be further handled.

### **14.2 Software development laboratory**

Representatives from TUCS and the Turku Polytechnic have been discussing the possibility of starting a shared software development laboratory. In this laboratory it would be possible to place e.g. shared software projects as well as projects related to the industry.

- The Board discussed the starting of a shared software development laboratory taking into account several aspects, mainly economical, the placing of the laboratory and the advantages and possible disadvantages that a shared laboratory could bring for the TUCS.
- The Board was unanimous that the shared software development laboratory is a project that should be further developed together with the Turku Polytechnic

### **14.3 TUCS salaries**

TUCS needs to consider whether it is needed to increase salaries, in order to encourage and further industrial co-operation.

*Appendix 9/2/00 (handed out in the meeting)*

- After a presentation of the current situation, the Board decided to return to this item at a later time.

## **15. Announcements**

### **15.1 Minutes of the TUCS board meeting of November 26th, 1999**

*Appendix 10/2/00*

Turku, February 25th, 2000

Timo Järvi  
Chairman of the board

Ralph-Johan Back  
Director